

## **Protocol for the taking of Photographs within The Police Rehabilitation Centre, Flint House.**

**This protocol applies to any person or entity using image generating or photographic equipment within The Police Rehabilitation Centre, Flint House. This includes staff, patients and external independent or syndicated persons or organisations.**

The Police Rehabilitation Centre, Flint House, reserves the right to refuse the taking of any Photographs, electronic images, film or video footage by any means within the boundaries of the Centre without prior consent of the Management.

Pictures/images for use in or by external media, written or electronic transmission news or promotional articles and literature, any social media and/or web based media for dissemination via the internet in any form whatsoever, The Police Rehabilitation Centre, Flint House, reserves the right of copyright and intellectual property of the pictures taken.

This applies to all pictures/images taken by Camera, Camera Phone, Video footage of any type (including that shot by Drone camera, where specifically permission must be sought prior to any drone operation on or above the Centre) and in any format.

Should any permissive photographs be required for such purposes as described above, the authorisation of the Trustee Board or its authorised representative must be obtained prior to any publication or use of such images and a facility for those images to be viewed prior to publication by the Centre.

Any person taking pictures around the site must be aware that pictures of patients MUST NOT be taken without specific consent of that person who is the subject of the photograph or any other person who features in that picture. That person must be informed of the intended use of such images and has the right to refuse to have their picture taken.

This applies to any picture specifically of a patient, member of staff or as can happen when the “accidental” inclusion of a patient/member of staff in the background of a picture may infringe patient/staff privacy.

This protocol is applicable to staff members and visitors, including anyone under the age of 18 who may be within the Centre either taking photographs/images for any reason, personal or professional or where they may be the subject of inclusion in any image be it knowingly or not.

The Police Rehabilitation Centre Flint House, reserves the absolute right to deny permission for any picture it deems inappropriate/inaccurate/breaching the protocol/breaching patient/staff/individuals right to confidentiality, to be published in any form whatsoever.

If the Centre detects such images/pictures/film being taken it reserves the right to demand immediate deletion in the presence of and to the satisfaction of the management of any or all images taken electronically.

The descriptions above relating to equipment and imagery usage are not deemed to be exhaustive and should not be viewed as such.

Permission to use imaging equipment within the site of The Police  
Rehabilitation Centre, Flint House.

I ..... Hereby  
acknowledge that I have been advised by The Police Rehabilitation Centre of  
the protocol regarding photography, filming and images in and around the  
Centre and agree to observe the protocol and be bound by it.

Permission has been granted to undertake production of images and I agree to  
be bound by the Centres right to intellectual property and copyright for all  
such images.

Signed .....

Date .....